

ONTARIO LIBRARY DISTRICT BOARD MINUTES

January 11, 2024

Roll Call: Lynelle Christiani ___Jean Findley____Randall Kirby _____ Patricia Maldonado _____Siri Jackman
____Darlyne Johnson_____Beulah Carroll_____

Board Members 4. Guest: Dorreen Jones, Antonio Sunseri . Randall Kirby excused.

ATEENDES ON ZOOM- 0

The meeting was called to order by Board Chair, Patricia Maldonado at 5:00

1. Public and Staff comments
 - There were no comments at this time.
2. Motion to adopt the entire agenda.
 - Lynelle Christiani made a motion to adopt the entire agenda and Siri Jackman seconded the motion. All were in favor. 4/0.
3. Motion to adopt the minutes as printed.
 - Jean Findley made a motion to adopt the minutes as printed and Siri Jackman seconded the motion. All were in favor. 4/0.
4. Motion to pay the bills as printed.
 - Siri Jackman made a motion to accept the bills as printed and Jean Findley seconded the motion. All were in favor. 4/0.
5. Unfinished Business:
 - a. Update on Library

The library is doing fine. Staff is working at getting more organized.

 1. An update on the bills this month. The computer bill includes a new computer for the cataloger. We purchased a new printer. The Friends are going to help pay for it. The one we have was purchased by the Friends about 14 years ago. The building and vehicle insurance is due. It increased about 3000.00. This is because our building value went up and we added the new bookmobile to the policy. The old bookmobile will be removed as soon as we get the new one ready to take over the bookmobile stops.
 2. Bookmobile. The bookmobile has been registered. The library will start transferring books and other items from the old bookmobile to the new one. It probably will be ready to go out the end of February or March- we definitely want it ready by March. The County is not charging the library for keeping it at the fairgrounds.
 3. Parking lot. The library is still working with businesses to get bids for the parking lot.
 4. Inventory. Inventory is going really well. Everett is doing a really good job. Sage is also getting its records updated. The library is starting to do an update on the library files, bills and other items. The library has talked with the state and our accountant to make sure we keep what is required by the State and Federal government. This has not been done for a long time. We probably will keep all the districts bills and other items from 2009. The library can shred bills, but have to keep records for 3-7 years.

5. Budget. The library has received its papers from the county about the complete total of property taxes to be collected 2024-2025 fiscal year. I estimated that the library would receive 782,000. Last year we received 752, 482.00. This is a 30,000. Increase. With wages going up at 3.2 percent this will probably cover the wage, retirement and insurance increase. The library will start working on the budget in February. I have emailed Brian Richins, our accountant about what he wanted Judy to do. I have not heard from him yet. Judy, Linda and I have an idea what he wants so we have already started working on this.
6. Winter weather-There are suppose to be some major storms coming in. Friday and Saturday are suppose to be really bad. If the roads are really bad and the weather is not permitting what do you want the library to do? The board indicated that the safety of the staff was important. If the library was not able to be open Darlyne will email the board and post it on Facebook and the website.
7. Josephine Community Library District has decided to pursue legal action after the Josephine Board of Commissioners approved a request to withdraw from the library district. Withdrawing a property from a district's tax rolls means the library will no longer receive taxes from the owners or renters of the land. See the attached e-mail.

6. New Business:

1. Magazines

The library is experiencing a notable no checkouts in the magazine area. Other libraries are seeing the same. Because of this LEO consortium is looking into adding a online magazine site that goes with our LB2go site. We now pay about 12,000 a year for our magazine subscription. Going with the consortium would cost the library about 1400 which gives the patron access to 4000 different magazines. The consortium would be paying 25,000 for all of the libraries in the consortium. Darlyne gave the board a list of magazines to see which one they think we should keep or if we should keep them all. Jean Findley wanted to know if it was like LB2go and you had to put a hold on the magazine. Darlyne will check on this issue. The board will discuss this again next meeting. Darlyne has a meeting with LEO tomorrow which will provide more information to be able to answer Jean's and other questions.

2. Free Seed Library

A patron (Nicole Gross) has asked if the library would like to do a Free Seed Library. They would set it up and get all the materials that are needed for it. Their main goal is community bonding, promotion of sustainable practices, education and skill building, food security and environmental awareness. The board decided it was a good idea, but they did not want flower seeds only vegetables. They also wanted a list of the seeds that Oregon would not allow in Oregon. This will help to not allow them in the seed library. Darlyne will get in touch with Nicole and let her know what we require.

3. Anything else to bring before the board :

Oregon passed a law to go into effect January 1, 2024 about boards required to take the Public Meeting class. SDAO class has not yet been approved by the state. The Oregon Government and Ethics Commission does not have its site up to take the class yet either. Darlyne will keep the board informed of the process. The class is only required if the library spends 1,000,000.00 a year. Siri Jackman asked if the board would have to take the class. Darlyne yes but will update the board when the class is available and approved.

There being no more business the board meeting was adjourned at 5:44.

Next meeting will be February 14 , 2024 at 5 p.m.

Attest

Darlyne Johnson