

ONTARIO LIBRARY DISTRICT  
FISCAL YEAR 2024-25 BUDGET FORMS

**NOTICE OF BUDGET HEARING**

A public meeting of the Ontario Library District will be held on May 9 at 5 p.m. at 388 S. W. 2 nd Ave Ontario, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 202 as approved by the Ontario Library District budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 388 S.W. 2 nd Ave Ontario, Oregon between the hours of 10 a.m. and 4 p.m., or online at [www.ontariolibrarydistrict.org](http://www.ontariolibrarydistrict.org) . This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Darlyne Johnson 541-889-6371 or e-mail [ontariolibrarydirector@gmail.com](mailto:ontariolibrarydirector@gmail.com)

Financial Summary -Summary

<b>Total of all Funds</b>	<b>Actual Amounts 2022-2023</b>	<b>Adopted Budget This year 2023-2024</b>	<b>Approved budget Next year 2024-2025</b>
<b>1.Beginning Fund Balance/Net Working Capital</b>	1,499,610.00	1,500,000.00	1,021,000.00
<b>2. Fees,Licenses,Permits,Fines, Assessments&amp; other service charges</b>	11,131.00	25,000.00	25000.00
<b>3. Federal,State &amp;Other Grants,Gifts, Allocations, &amp;Donations</b>	23,937.00	78603.00	25,000.00
<b>4.Revenue from Bonds &amp; other Debt</b>	0	0	0
<b>5. Interfund Transfers/Internal Service Reimbursements</b>	0	0	0
<b>6. All Other Resources Except Current Year Property Taxes</b>	35,583.00	11,397.00	65,000.00
<b>7. Current Year Property Taxes Estimated to be Received</b>	708,420.00	752,482.42	782,976.00
<b>8. Total Resources</b>	2,588,687.00	2,367,482.42	1,918,976.00
<b>Financial Summary - Requirements by Object Classification</b>			
<b>9. Personnel Services</b>	339,672.00	525,397.43	542,000.00
<b>10. Materials and Services</b>	345,924.00	847,200.00	855,200.00
<b>11. Capital Outlay</b>	144,775.00	500,000.00	421,776.00
<b>12. Debt Service</b>	0	0	0
<b>13. Interfund Transfers</b>	0	78,603.00	0
<b>14. Contingencies</b>	0	100,000.00	100,000.00
<b>15. Special Payments</b>	0	0	0
<b>16. Unappropriated Ending Balance and Reserved for Future Expenditure</b>	0	316,281.99	0
<b>17. Total Requirements</b>	830,371.00	2,367.482.42	1,918,976.00
<b>Financial Summary- Requirements and full- time Equivalent Employees (FTE) by organizational Unit or Program</b>			
	9	9	7
<b>Property Tax Levies</b>			
	<b>Rate or Amount Imposed</b>	<b>Rate or Amount Imposed</b>	<b>Rate or Amount Approved</b>
<b>Permanent Rate Levy (Rate Limit 0.55 per \$1000</b>	<b>0.55 per \$1000</b>	<b>0.55 per \$1000</b>	<b>0.55 per \$1000</b>

Legal Number #####  
May 4, 2024

Special Fund  
Resources and Requirements

Ready to Read  
(Fund)

Ontario Library District  
(Name of Municipal Corporation)

Historical data			Description resources and requirements	Budget for next year 20 <u>24</u> - <u>25</u>							
Actual		Adopted budget year 20 <u>23</u> - <u>24</u>		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body					
Second preceding year 20 <u>21</u> - <u>22</u>	First preceding year 20 <u>22</u> - <u>23</u>										
1			1	<b>Resources</b>		1					
2	14,060	29,279	14,060	2	Cash on hand* (cash basis), or	8,718	8,718	8,718	2		
3				3	Working capital (accrual basis)				3		
4				4	Previously levied taxes estimated to be received				4		
5				5	Interest				5		
6				6	Transferred in from other funds				6		
7				7					7		
8				8					8		
9				9					9		
10				10	Total resources, except taxes to be levied	25,000	25,000	25,000	10		
11			24,000	11	Taxes estimated to be received				11		
12				12	Taxes collected in year levied				12		
13	14,060	29,279	38,060	13	<b>Total resources</b>	33,718	33,718	33,718	13		
14				14	Requirements**				14		
15				15	Org unit or prog & activity	Object classification	Detail			15	
16	14,060	29,279	38,060	16			Books, Crafts, Literacy	33,718	33,718	33,718	
17				17						17	
18				18						18	
19				19						19	
20				20						20	
21				21						21	
22				22						22	
23				23						23	
24				24						24	
25				25						25	
26				26						26	
27				27						27	
28				28						28	
29				29	Ending balance (prior years)						29
30				30	<b>Unappropriated ending fund balance</b>						30
31	14,060	29,279	38,060	31	<b>Total requirements</b>			33,718	33,718	33,718	31

150-504-010 (Rev. 11-16)

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year.

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

Special Fund  
Resources and Requirements

Stowe Endowment  
(Fund)

Ontario Library District  
(Name of Municipal Corporation)

Historical data			Description resources and requirements	Budget for next year 20_24_ - 25						
Actual		Adopted budget year 20_23_ - 24		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body				
Second preceding year 20_21_ - 22	First preceding year 20_22_ - 23									
1			1	<b>Resources</b>			1			
2	12826	20000	2	Cash on hand* (cash basis), or	12,826	12,826	12,826	2		
3			3	Working capital (accrual basis)				3		
4			4	Previously levied taxes estimated to be received				4		
5			5	Interest				5		
6			6	Transferred in from other funds				6		
7			7					7		
8			8					8		
9			9					9		
10			10	Total resources, except taxes to be levied	5,000	5,000	5,000	10		
11		17942	11	Taxes estimated to be received				11		
12			12	Taxes collected in year levied				12		
13	12,826	20,000	13	<b>Total resources</b>	17,826	17,826	17,826	13		
14			14	<b>Requirements**</b>			14			
15			15	Org unit or prog & activity	Object classification	Detail		15		
16	12,826	20,000	16			Books, CD's	17,826	17,826	17,826	
17			17						17	
18			18						18	
19			19						19	
20			20						20	
21			21						21	
22			22						22	
23			23						23	
24			24						24	
25			25						25	
26			26						26	
27			27						27	
28			28						28	
29			29	Ending balance (prior years)					29	
30			30	<b>Unappropriated ending fund balance</b>					30	
31	14,060	29,279	31	<b>Total requirements</b>			17,826	17,826	17,826	31

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year.

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

Special Fund  
Resources and Requirements

Turnbull  
(Fund)

Ontario Library District  
(Name of Municipal Corporation)

Historical data			Description resources and requirements	Budget for next year 20 <u>24</u> - <u>25</u>						
Actual		Adopted budget year 20 <u>23</u> - <u>24</u>		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body				
Second preceding year 20 <u>21</u> - <u>22</u>	First preceding year 20 <u>22</u> - <u>23</u>									
1			1	<b>Resources</b>			1			
2	9777	9777	2	Cash on hand* (cash basis), or	2000	2000	2000	2		
3			3	Working capital (accrual basis)				3		
4			4	Previously levied taxes estimated to be received				4		
5			5	Interest				5		
6			6	Transferred in from other funds				6		
7			7					7		
8			8					8		
9			9					9		
10			10	Total resources, except taxes to be levied	3,000	3,000	3,000	10		
11			11	Taxes estimated to be received				11		
12			12	Taxes collected in year levied				12		
13	9777	9777	13	<b>Total resources</b>	5,000	5,000	5,000	13		
14			14	Requirements**				14		
15			15	Org unit or prog & activity	Object classification	Detail		15		
16	9777	9777	16			Books	5,000	5,000	5,000	
17			17						17	
18			18						18	
19			19						19	
20			20						20	
21			21						21	
22			22						22	
23			23						23	
24			24						24	
25			25						25	
26			26						26	
27			27						27	
28			28						28	
29			29	Ending balance (prior years)					29	
30			30	Unappropriated ending fund balance					30	
31	9,777	9,777	31	<b>Total requirements</b>			5,000	5,000	5,000	31

150-504-010 (Rev. 11-16)

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year.

\*\*List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

Resources

General Fund

(Fund)

Ontario Library District

(Name of Municipal Corporation)

Historical data			Resource description	Budget for next year 20 <u>24</u> - <u>25</u>					
Actual		Adopted budget this year year 20 <u>23</u> - <u>24</u>		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body			
Second preceding year 20 <u>21</u> - <u>22</u>	First preceding year 20 <u>22</u> - <u>23</u>								
1	1,499,069	1,463,652	1,500,000	1	Available cash on hand* (cash basis), or	1,021,000	1,021,000	1,021,000	1
2				2	Net working capital (accrual basis)				2
3				3	Previously levied taxes estimated to be received				3
4	4,688	35,583	60,000	4	Interest	60,000	60,000	60,000	4
5				5	Transferred in from other funds				5
6				6	<b>Other resources</b>				6
7		11,131	15,000	7	Library Fines	15,000	15,000	15,000	7
8			5,000	8	Bookbags	5,000	5,000	5,000	8
9			5,000	9	Donations	5,000	5,000	5,000	9
10	80.00	0	15,000	10	Miscellaneous	15,000	15,000	15,000	10
11	6,000	10,000	10,000	11	Bookmobile	10,000	10,000	10,000	11
12			5,000	12	Book Sales	5,000	5,000	5,000	12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29				29	Total resources, except taxes to be levied				29
30			752,482.42	30	Taxes estimated to be received	782,976	782,976	782,976	30
31	690,343	708,420		31	Taxes collected in year levied				31
32	2,114,086	2,228,786	2,367,482.42	32	<b>Total resources</b>	<b>1,918,976.00</b>	<b>1,918,976.00</b>	<b>1,918,976.00</b>	32

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year.

**Requirements Summary**  
**ALLOCATED** to an organizational unit or program & activity.

General

(Fund)

Onario Library District

(Name of Municipal Corporation)

Historical data				Requirements for _____ (Name of program or organizational unit)	Budget for next year 20 <sup>24</sup> - 25		
Actual		Adopted budget this year year 20 <sup>23</sup> - 24	Proposed by Budget Officer		Approved by Budget Committee	Adopted by Governing Body	
Second preceding year 20 <sup>21</sup> - 22	First preceding year 20 <sup>22</sup> - 23						
1				1 Personnel services			1
2	249,655	280,002	333,397	2 Payroll	350,000	350,000	350,000
3	15,502	18,838	96,000	3 Payroll Taxes	96,000	96,000	96,000
4	46,120	33,089	84,000	4 Employee Benefits	84,000	84,000	84,000
5	7,175	7,743	12,000	5 Retirement	12,000	12,000	12,000
6				6			6
7				7			7
8	461,000	339,672	525,397.43	8 Total personnel services	542,000	542,000	542,000
9				9 Total full-time equivalent (FTE)	7	7	7
10				10 Materials and services			10
11	279,184	316,646	847,200.43	11	855,200	855,200	855,200
12				12			12
13				13			13
14				14			14
15				15			15
16				16			16
17				17			17
18				18			18
19				19			19
20				20			20
21				21			21
22				22			22
23				23			23
24				24			24
25				25			25
26				26			26
27	279,184	316,646	847,200.43	27 Total materials and services	855,200	855,200	855,200
28				28 Capital outlay			28
29	23,142	144,775	500,000	29	421,776	421,776	421,776
30				30			30
31				31			31
32				32			32
33				33			33
34	23,142	144,775	500,00	34 Total capital outlay	421,776	421,776	421,776
35	763,326	801,093	1,872,597.43	35 Organizational unit / Activity total	1,818,976	1,818,976	1,818,976



**Requirements Summary**  
NOT ALLOCATED to an organizational unit or program.

General

(Fund)

Ontario Library District

(Name of Municipal Corporation)

Historical data			Requirements description	Budget for next year 20 <sup>24</sup> - 25			
Actual		Adopted budget this year 20 <sup>23</sup> - 24		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
Second preceding Year 20 <sup>21</sup> - 22	First preceding Year 20 <sup>22</sup> - 23						
1			1 Personnel services - Not allocated				1
2			2				2
3			3				3
4			4 <b>Total personnel services</b>				4
5			5 <b>Total full-time equivalent (FTE)</b>				5
6			6 Materials and services - Not allocated				6
7			7				7
8			8				8
9			9 <b>Total materials and services</b>				9
10			10 Capital outlay - Not allocated				10
11			11				11
12			12				12
13			13 <b>Total capital outlay</b>				13
14			14 Debt service				14
15			15				15
16			16				16
17			17 <b>Total debt service</b>				17
18			18 Special payments				18
19			19				19
20			20				20
21			21 <b>Total special payments</b>				21
22			22 Interfund transfers				22
23			23				23
24			24				24
25			25				25
26			26				26
27			27				27
28			28 <b>Total interfund transfers</b>				28
29		100,000	29 <b>Operating contingency</b>	100,000	100,000	100,000	29
30		316,281.99	30 <b>Total requirements - NOT ALLOCATED</b>				30
31		416,281.99	31 Total requirements for all Org. units / Prog. within fund	100,000	100,000	100,000	31
32			32 Reserved for future expenditure				32
33			33 Ending balance (prior years)				33
34			34 <b>Unappropriated ending fund balance</b>				34
35		416,281.99	35 <b>Total requirements</b>	100,000	100,000	100,000	35



## Detailed Requirements

General Fund

(Fund)

Historical data				Requirements for <u>Ontario Library Distric</u> (Name of program or organizational unit)	Budget for next year 20 <sup>24</sup> - <sup>25</sup>			
Actual		Adopted budget this year 20 <sup>23</sup> - <sup>24</sup>	Proposed by Budget Officer		Approved by Budget Committee	Adopted by Governing Body		
Second preceding year 20 <sup>21</sup> - <sup>22</sup>	First preceding year 20 <sup>22</sup> - <sup>23</sup>							
1	0	1000	1000	1 Advertising	1000	1000	1000	1
2	50	500	500	2 Bank Charges	500	500	500	2
3	75893	84109	150000	3 Books	150000	150000	150000	3
4	22435	17199	75000	4 Building Maintenance	75000	75000	75000	4
5	40270	49980	133000	5 Contracted Services	133000	133000	133000	5
6	24769	5150	50000	6 Data Processing	50000	50000	50000	6
7	0	2885	6000	7 Election Expense	6000	6000	6000	7
8	8062	8737	20000	8 Electricity	24000	24000	24000	8
9	4123	6012	10000	9 Elevator Maintenance	10000	10000	10000	9
10	0	602	25000	10 Equipment Repair	25000	25000	25000	10
11	200	200	200	11 Filing Fee	200	200	200	11
12	324	1943	10000	12 Fuel For Bookmobile	10000	10000	10000	12
13	752	744	1500	13 Garbage Service	1500	1500	1500	13
14	21853	22120	100000	14 General Supplies	100000	100000	100000	14
15	12927	16792	20000	15 Insurance	24000	24000	24000	15
16	3864	4221	10000	16 Internet Services	15000	15000	15000	16
17	417	1	20000	17 Miscellaneous	15000	15000	15000	17
18	3990	4484	15000	18 Natural Gas	15000	15000	15000	18
19	13990	13832	30000	19 Network System Maintenance/Fee	30000	30000	30000	19
20	493	1450	0	20 Office Supplies	0	0	0	20
21	2335	2110	6000	21 Periodicals	6000	6000	6000	21
22	720	2160	7800	22 Storage for Bookmobile	8000	8000	8000	22
23	2077	2113	6000	23 Telephone	6000	6000	6000	23
24	8266	7204	20000	24 Travel and Dues	20000	20000	20000	24
25	1328	2011	20000	25 Vehicle Repair-Bookmobile	20000	20000	20000	25
26	156	21547	50000	26 DVD/CD	50000	50000	50000	26
27	1930	1459	5000	27 Water and Sewer (City)	5000	5000	5000	27
28	0	0	50000	28 Education	50000	50000	50000	28
29				29				29
30			7	30 <b>Total full time equivalent (FTE)*</b>	7	7	7	30
31				31 Ending balance (prior years)				31
32			321281.99	32 <b>Unappropriated ending fund balance</b>	0	0	0	32
33	251226	279184	1,163,481.99	33 <b>Total requirements</b>	855,200	855,200	855,200	33